

## WAVERLY COMMUNITY SCHOOLS

### Position Announcement

<b>Job Title:</b>	<b>Assistant Principal</b>		
<b>Location:</b>	East Intermediate	<b>Start Date:</b>	When Available
<b>Salary Range/Level:</b>	Commensurate with experience \$85,851 to \$97,970 WAEA Contract	<b>Terms of Employment</b>	Assistant Principal Calendar – 202 Work Day
<b>Date Posted:</b>	March 19, 2024	<b>Application Deadline:</b>	Until Filled
<b>ALL Applicants:</b>	<p>A COMPLETED ONLINE APPLICATION IS <b>REQUIRED</b>. See application instructions at:  <a href="#">Assistant Principal East Intermediate</a></p> <p><b>You will need to search by Location WAVERLY COMMUNITY SCHOOLS</b></p> <p>Resume and cover letter may be:</p> <ul style="list-style-type: none"> <li>• Attached within the online application (preferred)</li> <li>• Faxed: (517) 321-8577</li> </ul> <p>Mailed: Waverly Community Schools, 515 Snow Rd., Lansing, MI 48917</p>		
<b>Job Description</b>			
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Hold a valid Michigan Administrators Certification</li> <li>• Master’s degree in administration or related field</li> <li>• Minimum 4 years successful teaching experience</li> <li>• Valid Michigan Teaching Certification</li> <li>• Experience with building level responsibilities and/or committees</li> </ul> <p><b>Preferred Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Experience in leadership, professional development or curriculum development, school improvement initiatives</li> <li>• Ability to work collegially and on a team</li> <li>• Ability to direct paraprofessional staff</li> <li>• Experience with PBIS</li> <li>• Experience working in a diverse environment</li> <li>• School/community personnel relations</li> <li>• Staff evaluation</li> <li>• Use of technology</li> <li>• Professional Learning Communities</li> <li>• Student Engagement in the Classroom</li> <li>• Student activities</li> <li>• Ability to work with students with special needs</li> </ul>			

- Ability to work with Parent Teacher Organization
- Attendance in good standing
- Other duties as assigned

**Preceding data are intended to convey information essential to making fair pay decisions about the job, and are not exhaustive lists of skills, efforts, duties, responsibilities or working conditions associated with it.**

#### **Notice of Non-discrimination**

It is the policy of Waverly Community Schools not to discriminate on the basis of race, color, national origin, gender/sex, age, disability, height, weight, marital status, or lack of English language speaking skills, in its programs, services or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Director of Human Resources, 515 Snow Rd., Lansing, MI 48917, or phone 517-321-7265