

WAVERLY COMMUNITY SCHOOLS

Position Announcement

Job Title:	Before and After School Lead Teacher – SUMMER 2025 ONLY		
Location:	Waverly Student Center at East Intermediate 2 nd and 3 rd Grade	Start Date:	June 9, 2025 to August 8, 2025
Salary Range/ Level:	\$18.00 per hour	Work Hours	30+ hours per week The times for the position are 12:00 pm – 6:00 pm Monday thru Friday, with additional hours on field trip days
Date Posted:	February 25, 2025	Application Deadline:	March 31, 2025

ALL Applicants:	<p>A COMPLETED ONLINE APPLICATION IS REQUIRED. See application instructions at: Child Care SUMMER Lead Teacher 2025</p> <p>Resume and cover letter may be:</p> <ul style="list-style-type: none"> • Attached within the online application (preferred) • Faxed: (517) 321-8577 • Mailed: Waverly Community Schools, 515 Snow Rd., Lansing, MI 48917 		
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Job Description

Performance Responsibilities:

- Implement and evaluate effective child development programs for children in their care
- Ensure positive, high-quality care and supervision of children at all times
- Other duties as assigned

Required Qualifications:

- Be at least 18 years of age
- Have earned a high school diploma, GED, or equivalent
- Able to complete 24 clock hours of documented school-age training in the calendar year
- Medical certification indicating negative TB screening test results
- Certification in First Aid and CPR (or willing to train within 90 days of employment)
- CPI certification or willing to train
- Perform the essential functions of the job, may be required to maintain a physical condition necessary for sitting and walking for periods of time, climbing, stooping, kneeling, moderate lifting, general manual dexterity, adequate vision, hearing and speech required

Desired Qualifications:

- STEM experience and/or experience working with students with special needs

ADA REQUIREMENTS

The physical demands, work environment factors, and mental functions described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, talk, hear (in a quiet or noisy environment). Specific vision abilities required by this job include close vision, distance vision and ability to adjust/focus.

WORK ENVIRONMENT

The noise level in the work environment is usually moderate to loud.

MENTAL FUNCTIONS

While performing the duties of this job, the employee is required to compare, analyze, communicate both orally and in writing, copy, coordinate, instruct, compute, synthesize, evaluate, use interpersonal skills, compile, and negotiate.

Notice of Non-discrimination

Non-Discrimination

The Waverly Community Schools will not discriminate against any person based on race, sex, sexual orientation, gender, gender identity and expression, height, weight, color, religion, national origin, age, marital status, pregnancy, disability, veteran, or military status.

Americans with Disabilities Act accommodations: Assistance with the application process may be requested through the Human Resources Department at [\(517\) 319-3031](tel:5173193031) or msavage@waverlyk12.net.