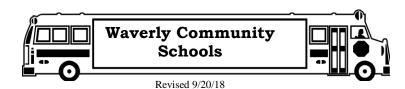
WAVERLY COMMUNITY SCHOOLS ESTIMATED TRIP COST WORKSHEET FOR OUTSIDE ACTIVITIES

For your use in calculating your field trip cost, do **not** send with your trip request form. Submit this completed form along with your Field Trip Request Form for approval **to your principal**.

TEACHER:	DESTINATION:	
DATE OF TRIP:		
LABOR COST:		
TRIP HOURS		
TOTAL HOURS (Total hours begins very before actual departure time from bus garage inspection and ends 15 minutes after arrival befor clean-up.)	e for prep/safety	
RATE	\$24	.75
TOTAL LABOR COST (rate \$24.75	5 x total hours)	
BUS COST:		
ESTIMATED MILES (round trip – is 3809 W. St. Joseph Hwy. with trip miles		
RATE PER MILE	\$1	.75
TOTAL BUS COST (\$1.75 x estimate	ed miles)	
TOTAL ESTIMATED COST (total	al labor cost + total bus cost)*	

Trip request will <u>not</u> be processed without the account number or name of organization to be billed for the trip.



^{*}Cost will vary based on <u>actual</u> labor hours, mileage, and possible meal expenses.