











High School Senior Graduation Planner

Classroom-ready checklist + month-by-month timeline for senior year success.

 Task Board <i>What to finish before graduation</i>	 Senior Year Calendar <i>When to complete each milestone</i>
<p> Academic & School Requirements</p> <ul style="list-style-type: none"> <input type="checkbox"/> Confirm all graduation credits are complete <input type="checkbox"/> Meet with counselor to finalize transcripts <input type="checkbox"/> Submit remaining college/trade school applications <input type="checkbox"/> Take/retake SAT, ACT, or other required tests <p> Graduation Prep</p> <ul style="list-style-type: none"> <input type="checkbox"/> Order cap, gown, and tassel <input type="checkbox"/> Purchase or plan graduation outfit <input type="checkbox"/> Submit senior portraits and yearbook quotes <input type="checkbox"/> Attend graduation rehearsals <p> Life & Career Readiness</p> <ul style="list-style-type: none"> <input type="checkbox"/> Learn basic adulting skills: laundry, budgeting, and simple cooking <input type="checkbox"/> Apply for summer jobs, internships, or volunteer work <input type="checkbox"/> Finalize post-graduation housing or dorm arrangements 	<p> AUG – SEPT</p> <ul style="list-style-type: none"> <input type="checkbox"/> Meet with counselor to review graduation requirements <input type="checkbox"/> Finalize class schedule and confirm credits <input type="checkbox"/> Start or finish college/trade school applications <input type="checkbox"/> Register for SAT/ACT, if needed <input type="checkbox"/> Begin scholarship search <p> OCT</p> <ul style="list-style-type: none"> <input type="checkbox"/> Take SAT/ACT, if needed <input type="checkbox"/> Complete FAFSA when it opens <input type="checkbox"/> Request recommendation letters <input type="checkbox"/> Order senior portraits <input type="checkbox"/> Attend college fairs or open houses <p> NOV</p> <ul style="list-style-type: none"> <input type="checkbox"/> Submit early decision or early action applications <input type="checkbox"/> Continue scholarship applications <input type="checkbox"/> Finalize senior yearbook quote and photo <input type="checkbox"/> Check graduation fee deadlines

Celebrations & Memories

- Plan or RSVP for graduation party
- Collect letters or advice from friends and family
- Take photos and videos to capture senior year moments

Financial & Administrative Tasks

- Apply for scholarships and complete FAFSA, if applicable
- Pay outstanding school fees or library fines
- Set up a bank account or budgeting system

DEC

- Submit regular decision applications
- Review acceptance letters and financial aid offers
- Plan winter volunteer or work opportunities

JAN

- Send mid-year transcripts, if required
- Apply for local scholarships
- Practice basic adulting skills

FEB

- Finalize post-graduation plans
- Order cap, gown, and tassel
- RSVP for prom and senior events

MAR

- Confirm housing or dorm arrangements
- Pay any outstanding school fees
- Attend graduation planning meetings

APR

- Make final college decision by the May 1 deadline
- Submit housing deposits
- Plan graduation party

MAY

- Attend graduation rehearsals

Take final exams and return school materials

Collect letters and advice from friends and family

Take senior photos with friends

 **JUNE**

Graduation Day 🎓

Send thank-you notes for gifts and support

Enjoy your summer before your next chapter

★ **Senior Year Tip:** Review your planner every Monday, check off completed tasks, and highlight anything due that month.